

Operational guidelines for distribution of subsidy seed under various schemes.

All the District Joint Directors of Agriculture Telangana State are aware that for implementation of various Central and State schemes such as RKVY, NFSM (Pulses), NFSM (Paddy), NFSM (Coarse cereals) NMOOP and Normal State Plan under the component of " Subsidy seed distribution ", various crop seeds are being distributed to the farmeres as per the guidelines issued by the GOI and from seed cell of this office duly following the subsidy pattern approved by the state Government.

In this regard the following operational guidelines are issued to all the District Joint Directors of Agriculture in the Telangana State for distribution of subsidy seed to the genuine farmers who actually sow the seed. The benefit of subsidy on supply of certified/quality seed should go to the real farmers of the state.

A. Distribution of seed on subsidy:

1. All the farmers are entitled to avail the assistance of seed subsidy limited to 5 acres or 2 ha only and preference should be given to the SC/ST/SM/MF.
2. For implementation of SCP and TSP action plan, the targets and guidelines given under different schemes should be followed.
3. More than one crop seed can be issued as per the choice of the beneficiary not exceeding 5 acres or 2 ha or limited to the actual area sown whichever is less. For a single crop the subsidy seed is limited to 2.50 acres or 1 ha.
4. **Regarding High volume crops seed such as Soybean and Ground nut seed, the subsidy to be limited to maximum of (2) two bags.**
5. Subsidy seeds should be distributed to the farmers as per the subsidy pattern communicated by this office.
6. In case of private hybrid seeds of Maize, Sunflower, Castor, Bajra, Jowar etc, the subsidy allowed is on the base price.
7. District wise subsidy seed allotment will be made by this office based on subsidy seed distributed last year, allocation of budget under different schemes and requirement given by the Joint Director of Agriculture. In turn the JDA will allot the seed to the Mandals based on the village plans prepared by the MAO's and subsidy seed distributed during last Kharif season.

B. Steps to be taken to avoid overcrowding at Distribution Centers and supply of subsidy seed:

- Village wise schedule shall be prepared by the concerned MAO.
 - The villages should be arranged in alphabetical order and with that order, day wise schedule shall be prepared and villages from A to Z shall be organized for seed distribution.
 - On each day few villages in the alphabetical order only shall be allowed to receive seed from the distribution center.
 - One day before distribution of seed, tom tom should be made in those respective villages.
 - VROs/VRAs shall be made use of the Tom Tom in the villages.
 - Schedule of distribution shall be shared with Extension staff for publicity purpose.
 - Under no circumstances other than the designated village farmers shall be allowed to enter into the distribution center.
 - Flexi or main boards for display of village names shall be used at distribution centers.
 - Help of police should be taken to regulate mob at distribution centers.
 - Publicity /slogans at free of cost shall be given in local electronic and print media regarding schedule.
 - All efforts should be made to avoid overcrowding and stampede.
8. Conducting of Grama Sabha: Identification of beneficiaries should be done well in advance by conducting village wise Grama Sabha duly involving the concerned Village Revenue officer (VRO) to enable the MAO to issue seed permit well in advance to the genuine farmers who are really willing to cultivate/take up the sowings based on the cultivated area.
9. Further Action to be taken against the errant farmer under Revenue Recovery Act (RR Act) as well as against officials who issued permits.
10. Issue of permits well in Advance: The Mandal Agricultural Officer should issue permits to the farmer well in advance based on the list of farmers identified in the Grama Sabha by obtaining an application form from the farmers.
11. All the MAOs are instructed to obtain a copy of the Pattedar pass book LEC / D Form Patta at the time of issue of permits and maintain the farmer wise data base

information. The farmer wise information will be uploaded on-line for monitoring of subsidy seed distribution.

12. The JDA and concerned nodal agencies should print and arrange the required number of application forms and permit books/ bill books (serially numbered) and supply to the concerned MAO's.
13. The identified farmer shall be requested to execute the self-declaration on the reserve side of the permit form.
- 14. The area permitted and seed quantity issued to each farmer under subsidy should be indicated in words (hectares/acres) on the Pattedar pass book. A rubber stamp to be made for this purpose and stamped in Pattedar passbook.**
15. Farmers will go to sale counter/ point notified by the JDA along with the permit slip issued by the MAO and Pattedar pass book for receiving the subsidy seed. The entries also shall be made by the in-charge of sale counter in the Pattedar pass book about the quantity of seed issued on subsidy.
16. The permit signed by the concerned MAO only should be honored at the sale point of the nodal agency and no other evidence is required.
17. The person in-charge of sale counter shall tally the signatures of the M.A.Os and get satisfied about the genuineness of the permit before issue of the seed to the farmer.
18. Permits shall be issued according to the packing size of the crop seed / variety calculated to the nearest size of the area.
19. Subsidy seed distribution will be done through the notified sale points which are identified by seed supplying agencies and JDA and should be notified by the District Collector.
- 20. The Service samples should be drawn by the Seed Inspectors of the Department of Agriculture concerned at sources i.e. all Stock point/Sale point in the Mandal and quality shall be checked before the seed is put for sale.**
21. To avoid diversion of subsidy seed by the culprit, action should be taken against the middlemen/Businessmen/Brokers who have purchased the subsidy seed for some other purpose not only under the EC Act-1955 but also by registering criminal case by the MAO against them for indulging in unauthorized sale and purchase of subsidy seed which is actually intended for crop sowings and exclusively meant for the farming community.
22. For daily monitoring of seed positioning and distribution, a seed monitoring cell should be formed at district level under the supervision of District Joint Director of Agriculture.

23. A seed register should be maintained by the district level monitoring cell in which it must to enter the information regarding the movement of seed (Crop / variety) to the district, invoice Number/ delivery challan number(DC), vehicle number, and name of the division/ Mandal/ sale point on a day to day basis.
24. The district level monitoring cell should also collect the information about subsidy seed arrivals and distribution particulars in different reports given by this office under Systematic Method of Seed Distribution and daily report should be submitted to the seed cell of Commissionerate.
25. In each district, Project Director / DDA PP / Agronomy / Extension / FTC / SC / RVP / RSTL / ATMA should be allotted 2-3 ADA divisions to supervise the distribution of subsidy seed and they are responsible for proper positioning and distribution of seed till the seed reaches to farmers. They should also visit the fields and contact the farmers for verification.
26. After completion of the subsidy seed distribution, a scrutiny of permit and records should be done at Mandal level by the concerned MAO and in-charge of sale point. After reconciliation of distributed quantities season wise, farmer wise, crop/variety wise, village wise list should be prepared along with vouchers/invoice and permit slips.
27. The same list of farmers who have received the subsidy seed should be compulsorily submitted to the concerned Vigilance & Enforcement Department for random verification.
28. The same list also should be displayed in the prominent place of village/ Grama panchayath for farmer verification.
- 29. The Mandal wise utilization certificate in prescribed format should be submitted to the Joint Director of Agriculture along with farmers list ,invoice and permit slips within in one month after completion of distribution.. The Joint Director of Agriculture in turn submits the consolidated final utilization certificate countersigned with the concerned distributing agency to Commissionerate immediately.**
30. Recommended seed treatment chemical/ Bio agent packet should also be supplied along with Groundnut seed bags as per the instructions issued by this office.
- 31. These operational guidelines are issued in addition to the instructions issued in the Systematic Method of Seed Distribution. The instructions and formats issued in the Systematic Method of Seed Distribution should be followed for every season.**
- 32. All the Joint Directors of Agriculture, Asst Directors of Agriculture and Mandal Agricultural Officers are instructed that this office is communicating the recommendations of the Vigilance and Enforcement Department time to time for proper distribution of subsidy seed to the farmers. The recommendations should be followed by all concerned.**

C. Distribution of Green manure seed :

1. For distribution of Green manure seed the following points are to be considered by all the district Joint Directors of Agriculture:

Sl.No.	Crop	Seed rate(Kg/Ha.)	Packing Size (Kg)
1.	Dhaincha	30	30
2.	Sunhemp	40	40
3.	Pillipesera	20	20

2. Green manure seed to be supplied upto 2.50 acres or 1.00 ha.(One bag for farmer)
3. For proper distribution of subsidy seed to the farmers and to avoid overcrowding and law and order problem district administration can take various possible steps for proper distribution of seed to the farmers.

D .Guidelines for distribution of Private hybrids seeds of Maize, Jowar, Bajra, Castor, sunflower crop seeds:

Private Seed companies are involved in supply of Maize and Sunflower seed on consignment basis under subsidy programme. The objective is to supply popular brand of Private Hybrid seeds of different varieties as per the farmer's choice for the benefit of the farmers without giving any scope to mal practice.

1. Issue of coupons/ permit by MAO to the farmers on production of pattadar pass book to avail subsidy seed.
2. Permit books to be printed and serially numbered. Only required no. of permit books to be printed and issued to the MAO based on allotment.
3. The TSSDC will print and supply the required number of Permit Books to MAO's.
4. To de-link the MAO in selling of seed by collecting non subsidy amount from the farmers it is decided to identify a licensed dealer from each companies at mandal / village level and the companies must authorize the dealer for selling of private hybrid seeds of Maize, Sunflower and other crop seeds on subsidy.
5. Based on the permits issued by the MAO, the farmer will get the seed from the identified / authorized dealers of the companies duly paying the non subsidy amount.
6. The permit to be issued to the farmers to the extent of 2.5 acres only.
7. After completion of subsidy seed distribution the MAO will submit the final distribution particulars along with Utilization certificates duly countersigned by the concerned Joint Director of Agriculture and D.M of the TSSDC.

8. The Copy of the Utilization Certificates will be submitted to TSSDC and C&DA office.
9. MAO should maintain all records, Stock registers, proforma as indicated in Systematic Method of Seed distribution.
10. MAO and ADA should verify the sale particulars regularly at sale points.
11. Similar to existing procedure, the TSSDC will consolidate the district wise company wise, crop wise, quantity distributed and after scrutiny, the invoices will be submitted to the C&DA office for release of subsidy amount.
12. Three percent service / handling charges to be paid to the TSSDC on sale.
13. The dealers who are willing to supply seed under subsidy are requested to identify a good dealer as per the network and demand of particular seed from the farmers.
14. The companies should submit the list of authorized dealer to TSSDC before entering into agreement with agency for supply of seed and the same list along with the sale price will be communicated to district JDAs for distribution by the TSSDC.
15. The companies should supply only farmer preferred varieties in that area under subsidy programme duly taking opinion of the expert consultants.

Subsidy seed distribution under different schemes:-

Subsidy Seed Plan for Kharif 2017 and Rabi 2017-18 is prepared based on the district wise, season wise, and village wise seed requirement as furnished by the District Agriculture officers in the State. It is planned to distribute 10.00 lakh qtl of seed under subsidy during 2017-18. Arrangements are already made for supply of certified/quality seed on subsidy to the farmers under various schemes as detailed below:

1. National Food Security Mission (NFSM) (Paddy, Pulses, Coarse Cereals).
2. Rastriya Krishi Vignan Yojana (RKVY).
3. National Mission on OILSEEDS and OILPALM Programme (NMOOP).
4. Normal State Plan (NSP).

The subsidy seed will be supplied by the various seed supplying Government nodal agencies i.e. TSSDC, TSOILFED, HACA, MARKFED and NSC. The crop wise subsidy seed planned and estimated expenditure is as detailed below:

(Qty. in Qtls., amount Rs. in lakhs.)

Sl.No.	Crop	Kharif 2017	Fin.	Rabi 2017-18	Fin.	Total 2017-18	Total Fin.
1	Soybean	170000	3102.50	0	0	170000	3102.50
2	Groundnut	12000	283.98	80900	1914.50	92900	2198.48
3	Bengal Gram	0	0.00	100000	3000.00	100000	3000.00
4	Paddy	250000	2500.00	200000	2000.00	450000	4500.00
5	Ragi	15	0.30	0	0	15	0.30
6	Redgram	17600	444.40	0	0.00	17600	444.40
7	Green gram	10600	303.85	2000	57.32	12600	361.17
8	Black gram	6000	201.99	5000	168.30	11000	370.29
9	Jowar	4300	107.50	1000	25.00	5300	132.50
10	Maize	63800	1595.00	10000	250.00	73800	1845.00
11	Bajra	100	2.50	0	0.00	100	2.50
12	Sesamum	50	2.48	100	4.95	150	7.43
13	Castor	1485	37.13	0	0.00	1485	37.13
14	Sunflower	50	1.25	1000	25.00	1050	26.25
15	Dhaincha	45000	922.50	0	0.00	45000	922.50
16	Sun hemp	15000	427.50	0	0.00	15000	427.50
17	Pilli pesera	4000	238.00	0	0.00	4000	238.00
Total TOTAL		600000	10170.79	400000	7445.07	1000000	17615.94

